

Community Christian School Board Meeting

October 19, 2020

In Attendance: Robert Rogers, Sarah Billingsley, Arlene Barnes, Stephanie Reynaga, Becky Adams, Deirdre Amundsen. Absent: Kosha Johnson

Patrons: Dana Weber, Cassandra Muhr, Nancy Hergert, LouAnn Tuzson, Rolland Smith

1. Call to order by President, Robert Rogers at 6:35pm
2. Approval of Agenda: Arlene made a motion to approve the agenda. Sara seconded the motion carried with 5 ayes and 0 nays
3. Pledges, Devotions & Prayer: Robert Psalm 19: 1-4 and quote from Albert Einstein, "Look deep into nature then you'll understand everything better>" During a difficult time use the outdoors to help you look at things differently to help you release your cares and burdens.
4. Approve Minutes: Steph made a motion to approve the minutes of September 19, 2020 and minutes of special meeting on September 28, 2020. Arlene second the motion, 5 ayes, 0 nays.
5. Professional Development: Deirdre Amundsen
Training session held on Tuesday Oct. 16th talked about flourishing schools and what that looks like.
Steps for school improvement may include a school wide survey to help further develop The strategic planning. This survey could cost \$699 to do right now. No further discussion.
6. Essential Reports
 - A. Financial: General Review of YTD Budget. Steph asked about when the fundraiser would be over which will be in one week. There were no further questions or discussion.
 - B. Admin Report - Deirdre Amundsen
 - General review (see attached). Question was asked if teachers could sometimes share with the board about their professional development. Talked about Chrome books being repaired Discussed if board could observe in the classrooms
 - 5C General review (see attached). Noted that prices had been added to the report .
Also noted that Jackie Deveau will be leaving at the end of month.
 - C. Public Relations: Steph: Focusing right now on enrollment and how that will look this spring and ways to boast this process.
7. Strategic Planning: The president stated that the current board needs to take ownership of the strategic plan. The board was encouraged to invest time to look at the plan closely and then we can discuss it in greater detail.

8. Old Business:

- Bank account: Sarah made a motion to remove Luke Stobel and Gary Robinson from the bank account. Becky Second the motion and it carried with 5 ayes and 0 nays.
- Steph made a motion to add all new members (Arlene Barnes, Steph REynaga, Becky Adams and Sarah Billingsley) to the bank account. Sarah second the motion and it carried with 5 ayes and 0 nays.
- Esser this is no longer available.

9. New Business:

- Letter on Sale of Land: Robert and Steph will work together to draft a letter for the corporate body in regards to the sale of the remaining acreage in Gering. (the sale is final)
- Quarterly Google Forms: Robert feels it will be helpful to the board to get more input from our school families. Sarah said she would be glad to help with this. Robert is going to email the board what he is thinking about so the board members can add their input. Robert and Sarah will then create the form and decide when it will best to send it out.
- Continued Learning Plan: The board looked at this and discussed what it will take to keep our school open during the Covid Pandemic. Our plan is more general which seems to be working ok right now.

10. Patrons Comments:

- a. Dana Weber and LouAnn Tuzson: talked about the new fundraiser that the foundation is working on. It is a raffle for the prize of \$5,000. The tickets will each cost \$100. They are securing sponsors right now and hope to have the prize money raised by the end of October. They asked the board to help in two ways. 1) suggest prize sponsors and 2) to help them get into our churches to talk about the fundraiser.

11. Next meeting: November 16, 2020 @ 6:30pm.

12. Executive Session

Arlene made a motion to go into executive session. Sarah second the motion and it carried 5 ayes and 0 nays.

- Discussion on how to amend Michelle Kuxhausen's contract to include Director of the daycare.
- Discussed administrator evaluations so we can give positive feedback to help our administrator continue to grow.

Arlene made a motion to leave the executive session. Sarah second the motion and it carried with 5 ayes and 0 nays.

Sarah made a motion to amend Michelle Kuxhausen's current part time contract to a full time contract. Becky second the motion and it carried with 5 ayes and 0 nays.

Steph made a motion to adjourn the meeting. Sarah second the motion and it carried with 5 ayes and 0 nays

Meeting Adjourned at 9:12pm.

Respectfully Submitted,
Arlene Barnes
Secretary of the Board

Administrator's Report --- October 19, 2020

2020-21 ENROLLMENT:

Preschool M-F=8, Preschool MWF=4; PreKinder M-F = 11, PreK M-Th=9, Kinder= 10 Full Day, 2 Half Day, 1st Grade = 11, 2nd Grade = 13, 3rd Grade = 10, 4th grade = 5, 5th grade = 10; TOTAL 93

(Regretfully, the new family with a Preschooler & First Grader that moved to the area chose to attend St. Agnes, because they do not have any combined classes.)

PRINCIPAL'S DESK ITEMS:

Instructional Leadership (Curriculum, Instruction, Assessment, Professional Development, Culture):

- Curriculum Meeting for Brandy, Darcy & Val every other Wednesday from 3:45-4:15 with focus changes each session: Literacy Stations, Writer's Workshop, Classroom Management
- Michele, Dana & Joann attended Creative Curriculum Training on Friday, September 25
- Recently completed our RightNow Media Devotional Series for staff: What The Women Saw... Exploring other options together as a staff for the second quarter
- Amundsen -- teaching 3rd Grade Shared Reading daily for 30 minutes
- Teacher Evaluations in November
- Six Week Daily Intervention (15 minutes per day) begins Mon, 9/21 for students scoring 50thile or below in Reading on Fall MAPs Assessments
 - Using RAZ kids, computerized program – research-based, offers daily practice at the the student's level, increases comprehension & fluency

Operational Leadership (Technology Planning/Management, Financial Planning, Operations, Human Resources):

- WELCOME BACK PRISCILLA CHAVEZ after her maternity leave with Baby Hendrix!
- Technology: Several Chromebooks have been replaced or repairs Brian Nichols (parent) is working to repair/update some of our desktop computer for the computer lab. Then, we'll have enough for Mrs. Fankhauser's class during Computer class.
- COVID Plan Update:
Daily Temp Checks each morning @ gate drop off, Front doors for Preschool/PreK
Facemasks for all staff and students in K-5 when social distancing is not possible
- ESSER Funds Ended on September 11
- 5C Staff Changes

Advanced Leadership: (Student Activities, Recruitment, Admissions, Marketing/PR, Alumni Relations)

- ACSI Student Activities postponed at this time
- Weekly Chapels postponed at this time

Respectfully Submitted on October 15, 2020 by: Deirdre Amundsen

5C October Report
Jackie Deveau, Deirdre Amundsen

CURRENT ENROLLMENT & TUITION: (Weekly income per age group reported below)

FULL TIME RATE: 18 months to 3 yrs old - \$150 A WEEK

2 Year olds (not potty trained): 4 \$600.00 a week = \$2400 /mth

3 year olds: 3 Fiona, Phoenix, Leia Staff: 1 \$210.00 a week = \$840.00/mth

FULL TIME RATE FOR 3-5: \$140.00 A WEEK

Preschoolers (pm only): 7 (\$540.00) Staff: 1 \$540 a week = \$2160/mth

PreKers (pm only): 6 (\$500.00 a week = \$2000/mth

BEFORE & AFTER SCHOOL CARE: \$ 30 per week

Before & After School Care: 15: (\$330.00) Staff: 3 = \$1320 a /mth

OPERATIONS/BUDGET:

Full Time families are allowed FIVE sick days and FIVE vacation days for the year. Our monthly consistent income has increased to **\$8720.00** from **\$8080.00**. This amount **does not include** days the daycare is closed or sick/vacation days for full time families.

Buffy's last day will be 10/30/20 as per resignation letter. A letter was sent to families last week, informing them of the transition and Michele's new position as Ass't Director. **Special Note From Buffy:** *Thank you all board members for your time and your strong commitments to the Lord. I will certainly miss working in a christian environment, Although I am certainly excited to spread the good news to the lost. My heart and my prayers are always with CCS.*

CURRENT NEEDS in 5C:

Flooring in resting room needs to be replaced

More efficient cooling system -- Heat is FINALLY working well!!!

Girls bathroom toilet, (stall #2) does not properly flush

Step Up To Quality Update:

What IS Step Up To Quality?

<https://www.education.ne.gov/stepuptoquality/providers-educators/overview/>

Where is CCS in this process?

Step 1 Confirmed in July (includes ALL Early Childhood: 5C/Preschool/PreK)

Step 2 Recently completed Nebraska Nutrition & Physical Activity Self Assessment

- Michele will need to complete management series & ELG requirements

Respectfully Submitted on October 19, 2020