

Community Christian School Board Meeting

April 22, 2021

In Attendance: Robert Rogers, Sarah Billingsley, Arlene Barnes, Stephanie Reynaga, Becky Adams, and Deirdre Amundsen. Kosha Johnson (Arrived Later due to work schedule)

Patrons: Cassandra Muhr, Sarah Yuill, Brandy Johnson, Michelle Kuxhausen, and Terry Adams

- Meeting called to order by President, Robert Rogers at 6:31 pm
- Approval of Agenda: Arlene made a motion to approve the agenda. Stephanie seconded the motion and it carried with 5 ayes and 0 nays
- Approve Minutes: Becky made a motion to approve the March minutes. Stephanie seconded the motion and it carried with 5 ayes, 0 nays.
- Patron Comments: Stephanie read what our policy says about patron comments so that our parents would have a guideline to follow.
 - Terry Adams: (Representative from the Foundation) discussed the firework stand and how they need people to help with the set up, selling and taking down from June 25th - July 4th. They as a group have been discussing how to get people to help. They are hoping to get families who get financial aid to help. They wanted the board's approval to insist that parents who get assistance would be required to help with the trailer.
 - The board discussed this and Stephanie made a motion to add the foundations request to new business and Sarah Seconded it. The motion passed with 6 Ayes and 0 Nays
- Pledges, Devotions & Prayer: Kosha led devotions "Oh Show me your Will" Judges 6. We need to search the scriptures and keep our eyes open to know what God's will is. Challenges as we are waiting for God to show us His will for the school. We need to continue to seek Him and what He wants for us.
- Professional Development: Deirdre Amundsen
 - We discussed Chapter 8 of Serving God on the Christian School board. This chapter was "Institutional Maturation and Identifying and Addressing Challenges" We briefly went over some of the answers that had been posted on-line.
- Essential Reports
 - Financial:
 - Kosha and Deirdre shared the profit and loss report. Reported that profit from enchilada sales was a little less than what is on the report. Also that the CD has paid \$338 in interest.
 - Administrator (Deirdre Amundsen)
 - General Review: See Attached
 - 86 children are registered for next year, We had 95 registered last year at this time.

- Lots of field trips coming up Speech Meet, Talent Chapel and Spirit week are coming up this next month.
- After school math club has now been opened up for the 3rd grade as well as 4th and 5th.
- The Science curriculum has been narrowed down to two different books and the staff is trying to decide between them.
- MMP Trust Grant of \$2,400 was received and will be used for reading materials.
- 5C Report: (Michelle Kuxhhausen)
 - General review (see attached)
 - Have hired an experienced, teacher qualified, worker for the day care
 - Staff is very thankful for the raises they have received.
 - DHHS Licensure expectations: They passed the inspection, but will need to get hot water in the bathrooms soon.
 - They are taking registrations for the summer.
- Public Relations:
 - Things are quiet right now. They are compiling a list of things that could be done over the summer to get our name out there
 - Will be following up on calls from families who haven't registered yet.
- Strategic Planning:
 - Work session will be determined at a later time.
- Old Business:
 - School Improvement Committee
 - An email has been sent out to those who have expressed interest in being on this committee.
 - A meeting has been planned for Thursday, April 28th right after school. Hopefully some decisions will be made so the work can be done this summer.
 - A message will also be sent out to see if anyone else is interested
 - Available staff positions for 2021-2022
 - As of right now there has been one interview for a teacher position. There are several interested in the business manager and cafeteria positions. It was decided that we would post our available positions on facebook and in church bulletins..
- New Business:
 - School Climate Survey:
 - Going to combine the surveys we have used in the past. Sarah will work at combining these. This will be used to see where we are compared to the last surveys sent out.
 - Board applicants;
 - Interviews with Board advisory committees in progress

- There are two board applicants. One has done the pastoral review. Once they have both completed that, and if approved we will present them to the corporate body for a vote.
 - Foundation request;
 - Sarah made a motion to give the foundation permission to strongly encourage scholarship recipients to work in the firework stand. Stephanie seconded the motion and it carried with 6 ayes and 0 nays
 - Val's Memorial;
 - 'This needs to be taken care of by the end of the school year
 - The donations given for spirit week have been designated to go toward this project
 - Janice Imel will help get the tree and a plaque to go with it.
 - Possibly we could include this in field day / Celebration of life and plant the tree that day/ Becky and Stephanie will help organize this and Deirdre will work on getting the tree ordered.
- Next Regular Meeting will be on May 17, 2021
- Arlene made a motion to go to the Executive Session. Becky seconded the motion and it carried with 6 ayes and 0 nays,
- Executive Session: (Stephanie did not attend the executive session because of a conflict of interest)
 - Discussed the summer activities that were sent to us through email
 - Discussed Leadership contracts and salaries..
- Arlene motioned to leave executive session and to end the meeting.Kosha seconded it and the motion carried with 5 ayes and 0 nays

Meeting Adjourned at 9:30 pm.

Respectfully Submitted,
 Arlene Barnes
 Secretary of the Board

COMMUNITY CHRISTIAN SCHOOL OF WESTERN NEBRASKA, INC.

Profit & Loss Budget vs. Actual

04/14/21

September 2020 through March 2021

Accrual Basis

	Sep '20 - Mar 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
Payroll Reimbursement Hot Lunch	6,394.41	10,000.00	63.9%
Fund Raising			
Chocolate Bar Sales CCS Office	0.00	1,000.00	0.0%
Fund Raising First Semester			
Clean City Scramble Cost	-159.51	0.00	100.0%
Clean City Scramble Donations	15,155.18	18,000.00	84.2%
Fund Raising First Semester - Other	340.00	0.00	100.0%
Total Fund Raising First Semester	15,335.67	18,000.00	85.2%
Fund Raising Second Semester			
MOSO Stomp	568.90		
Enchilada Sale			
Enchilada Costs	-8,668.48		
Enchilada Sale - Other	38,089.40	30,000.00	127.0%
Total Enchilada Sale	29,420.92	30,000.00	98.1%
Fund Raising Second Semester - Other	250.00	0.00	100.0%
Total Fund Raising Second Semester	30,239.82	30,000.00	100.8%
Fund Raising - Other	25.00		
Total Fund Raising	45,600.49	49,000.00	93.1%
Donations			
Sponsorship	10,500.00	20,000.00	52.5%
Memorials	880.00	0.00	100.0%
Donations - Other	16,115.00	15,000.00	107.4%
Total Donations	27,495.00	35,000.00	78.6%
5C Daycare	53,842.40	90,000.00	59.8%
CCS Hot Lunch	271.77	200.00	135.9%
All Reg. & Tuition			
Registrations	0.00	1,000.00	0.0%
Tuition	231,231.17	254,075.50	91.0%
Total All Reg. & Tuition	231,231.17	255,075.50	90.7%
Total Income	364,835.24	439,275.50	83.1%
Expense			
Unemployment Benefits	75.85		
Advertising Expense			
Year Book	275.00		
Advertising Expense - Other	268.00	500.00	53.6%
Total Advertising Expense	543.00	500.00	108.6%
Administration CE	0.00	1,000.00	0.0%
Postage Expense	77.00	300.00	25.7%
Printer Supplies	2,257.03	3,000.00	75.2%
Classroom Supplies			
Pre-school	-60.87	100.00	-60.9%
Classroom Pre-K	-184.20	100.00	-184.2%
Classroom Music	37.89	100.00	37.9%
Classroom 5th	-145.85	100.00	-145.9%
Classroom 4th	-94.76	100.00	-94.8%
Classroom 3rd	-138.33	100.00	-138.3%
Classroom 2nd	-137.64	100.00	-137.6%
Classroom 1st	-33.33	100.00	-33.3%
Classroom Kindergarten	107.88	100.00	107.9%
Books / Tests / Desks / Chairs			
Library Exp	98.26	200.00	49.1%
Books / Tests / Desks / Chairs - Other	3,265.59	6,000.00	54.4%
Total Books / Tests / Desks / Chairs	3,363.85	6,200.00	54.3%
Total Classroom Supplies	2,714.64	7,100.00	38.2%
Technology	4,508.37	4,500.00	100.2%
5C Child Care Expenses	12,745.49	16,000.00	79.7%
Building Expense			
Telephone/Internet Comm.	969.87	1,500.00	64.7%
Black Hills Energy	6,541.03	12,000.00	54.5%
NPPD	3,126.01	7,000.00	44.7%
City of SCB	2,034.92	3,500.00	58.1%
Janitorial Supplies	4,675.54	5,000.00	93.5%
Boiler Exp.	36.00	1,500.00	2.4%
Maintenance	7,872.54	5,500.00	143.1%
Total Building Expense	25,255.91	36,000.00	70.2%
Insurance			
W/Comp. Insurance	1,355.27	3,000.00	45.2%
Student Insurance	397.00	400.00	99.3%
Building Insurance			
Auto Insurance	0.00	350.00	0.0%

	Sep '20 - Mar 21	Budget	% of Budget
Building Insurance - Other	6,633.48	11,000.00	60.3%
Total Building Insurance	6,633.48	11,350.00	58.4%
Total Insurance	8,385.75	14,750.00	56.9%
Office			
Background Checks	15.50	50.00	31.0%
Office - Other	648.26	1,000.00	64.8%
Total Office	663.76	1,050.00	63.2%
Gross Salaries & Wages			
PTO	452.00	750.00	60.3%
Substitutes	2,430.00	2,500.00	97.2%
Monthly	7,600.00		
Support Staff	337.59		
5C Payroll Exp.	47,752.96	77,527.00	61.6%
COVID-19 Qualified Sick Leave	10,523.02		
COVID-19 Qualified Family Leave	1,238.71		
Gross Salaries & Wages - Other	191,851.31	338,963.92	56.6%
Total Gross Salaries & Wages	262,185.59	419,740.92	62.5%
Payroll Taxes			
Comp FICA	15,526.27	0.00	100.0%
Comp MCARE	3,801.74	0.00	100.0%
Payroll Taxes - Other	0.00	34,350.00	0.0%
Total Payroll Taxes	19,328.01	34,350.00	56.3%
Special Event/Prof. Dev			
ACSI & Events	2,382.37	2,000.00	119.1%
Special Event/Prof. Dev. - Other	350.00	1,000.00	35.0%
Total Special Event/Prof. Dev.	2,732.37	3,000.00	91.1%
Total Expense	341,472.77	541,290.92	63.1%
Net Ordinary Income	23,362.47	-102,015.42	-22.9%
Other Income/Expense			
Other Income			
Interest	65.75	0.00	100.0%
Total Other Income	65.75	0.00	100.0%
Net Other Income	65.75	0.00	100.0%
Net Income	23,428.22	-102,015.42	-23.0%

Administrator's Report --- April 19, 2021

FAITH OVER FEAR

2020-21 ENROLLMENT

Pre Mon-Fri	Pre MWF	PreK Mon-Fri	PreK M-Thur	Kinder FD/HD	First Grade	Second	Third	Fourth/Fifth	Total
9	6	11	10	10/1	12	12	10	4/10	95

2021-22 REGISTRATION (as of March 26)

Pre	PreK	Kinder FD/HD	First Grade	Second Grade	Third Grade	Fourth Grade	Fifth Grade	Total
10	20	12	10	12	9	9	4	86

PRINCIPAL'S DESK ITEMS:

Instructional Leadership:

(Curriculum, Instruction, Assessment, Professional Development, Culture)

- Field Trips: 3-5th grades attended SHS Oklahoma Matinee, LOTS of upcoming FUN!
- Teachers are completing our devotional #fruited. This study has been such a blessing and we've all learned and grown together.
- April Virtue: Creativity---Explores gifts & talents. Before the end of the year, there will be several opportunities to celebrate our unique gifts/talents including Speech Meet & Talent Chapel.
- Target Time: Mrs. Cardwell continues Reading Interventions. Mrs. A is leading 3rd grade Math Intervention. Ms. Frizzell has opened After School Math Club to 3rd graders as well.
- We have evaluated two biblical textbook series to determine which best meets our curriculum needs and Nebraska standards.

Operational Leadership:

(Tech Planning/Management, Financial Planning, Operations, Human Resources)

- From April 6-May 13, student dismissal is @ 3:40 pm (seat time needed)
- Technology: We received 34 Acer Chromebooks from ESU COOP from a request made in the Fall. These were requested IN THE EVENT we'd need to continue online learning. Jeremy replaced all desktops with these laptops in the computer lab!
- Application accepted for additional funds thru US Dept of Education Emergency Assistance for Non-Public School (EANS) thru Coronavirus Response and Relief Act --- More details soon!
- Grants: MMP Trust for additional Reading Materials for Literacy Library (Awaiting Award Notice), Keno Funds \$ 5,000 for tech infrastructure, 4/21 Presentation City of Gering Meeting)
- Teaching Positions Needed for 2021-22: PE, Second & Third grades, Posted positions on Teach Nebraska Website
- No NEW COVID Updates!

Advanced Leadership:

(Student Activities, Recruitment, Admissions, Marketing/PR, Alumni Relations)

- Spirit Week --- April 19-23 (with assistance from Mrs. Barnes)
- Speech Meet --- Friday, April 23 for 1st thru 5th grade
- Wyobrasca Gives -- May 4 -- CCS is registered!
- Talent Chapel, Thursday, May 6
- Spring Program, including 5th Grade Graduation -- May 7

Respectfully Submitted on April 19, 2021 by: Deirdre Amundsen

*"When I am afraid, I put my trust in You. In God, whose work I praise --
in God I trust and am not afraid." Psalm 56:3*