

**Community Christian School Board
Minutes – January 10, 2011**

The monthly meeting of the Community Christian School Board was held January 10, 2011 at the school. Board Chairman Sean McCracken called the meeting to order at 6:33 p.m. Present: Board members Matt Bruner, Kay Grote, Marty McAndrew Sean McCracken, Levi Umble and Kevin Woodward and administrator, Chris Geary.

2. **Agenda** - Motion by Grote, seconded by Bruner, to approve the agenda as presented. Motion carried.
Ayes: McAndrew, Grote, Umble, Woodward, Bruner, McCracken
Nay: None
3. **Pledges** - The Pledges of Allegiance to the American and Christian flag were recited.
4. **Devotions/Prayer** – Grote spoke on the importance of corporate prayer and its relevance to God’s purpose. She reported that the last three prayer gatherings with staff/board have been small but effective. She urged the board to continue with diligent prayer for the school’s staff, families, students and purpose. Prayer circles will continue each Sunday at 1:30 p.m. at the school. Matt 6:5-8.
5. **Secretary’s Report** – Grammatical changes were requested for the Dec. 13, 2010 minutes. Motion by McAndrew, seconded by Woodward, to accept the Secretary’s report with noted changes. Motion carried.
Ayes: Grote, Umble, Woodward, Bruner, McCracken, McAndrew
Nays: None
6. **Treasurer’s Report** - Motion by Woodward, seconded by Bruner, to accept the treasurer’s report. Motion carried.
Ayes: Umble, Woodward, Bruner, McCracken, McAndrew, Grote
None: None
7. **Approval of Bills** - Motion by Woodward, seconded by McCracken, to accept the bills payable. Motion carried.
Ayes: Woodward, Bruner, McCracken, McAndrew, Grote, Umble
Nays: None
8. **Administrator’s Report** – The Board received a Thank You from Mr. Phipps for the staff Christmas bonus. Enchilada sales prizes need to be purchased/sponsored. A new Dell computer will be one of the prizes given. The Board has one vacancy to be filled. The last of the clean up from the electrical fire in November has been done and the kitchen stove needs to be replaced. The wiring to update the fire alarm system has been completed.
9. **Patron’s Comments** – There were none.
10. **Committee Reports**
 - a. **Policy** – Bruner reported that after researching for a more effective way to address the travel liability concerns for sport/field trips, he found that because CCS travel is all parent-provided, it is difficult to enforce. The best way is to strongly encourage all parents providing travel to adhere to state driving laws, including the mandatory use of seat belts, and safe driving practices. A notice to

all those voluntarily providing travel for school events will be published in the school bulletin, "CCS Communicator," quarterly.

- b. **Curriculum** – No report
- c. **Finance** – No report
- d. **Public Relations** – No report

11. Old Business

- a. **Fundraising Fees 2011-2012** –The enchilada fundraiser needs to gross \$53,000 this year, or approximately \$500 per student. The consideration is raising tuition next year and cutting to just one major fundraiser
- b. **Missions Letters to Area Churches** – The letters have been delivered to the Missions Board of the area churches requesting that CCS be considered as a supported mission area. Board members need to now follow up directly with their respective missions boards and meet face to face with them if possible.
- c. **Board Retreat/Dinner** – The Teacher Appreciation/Board Announcement dinner was rescheduled for 6:00 p.m. Saturday, Jan. 29, 2011 at the Mitchell Berean Church. Teachers will be recognized and honored at this time and the official announcement for the Warren land purchase will be made. Financial and vision commitment cards will be collected at the dinner. The Board will also hold quarterly (March, June, September and December) retreat meetings at Sean McCracken's home.
- d. **Personnel Leave** – Chairman Sean McCracken contacted all board members by phone Dec. 28 to advise them that Mrs. Lewis, who had requested a leave of absence until the first of the year, had asked to be reinstated to her full-time teaching position in 2nd grade. The Board unanimously approved via phone survey to have Mrs. Julie Lewis reinstated full time.

12. New Business

- a. **Photographer RFB** – The Board reviewed the request for bids criteria to area photographers for pictures. The package is to include class, sports (volleyball, football, cheerleading, basketball and track) and 8th grade graduation/car. The Board gave the directive to Mr. Geary to proceed with mailing out the RFB to area photographers.
- b. **Budget** - Factors affecting the upcoming budget will be higher gas prices, ongoing repairs and teachers' raises. Currently the staff is at 90% of what public school teachers earn on a per-day basis salary for comparable schools in our conference. Umble and Woodward will work on the figures as the budget committee with Mr. Geary. Mr. Geary suggests a 2% tuition increase will be necessary. The Board needs to be thinking about what kind of tuition increase will be needed for the 2011-12 year.
- c. **Lunch Prices** – Current lunch price is \$2.25/meal. Discussion was held on the apparent loss in revenue in the lunch program. The child care center is covering its meal costs. It was determined that the gift card incentive and how it affects lunch ticket discounts is a factor in the loss. The Board gave the directive to keep the lunch prices the same as prices charged by area public schools.
- d. **Land Purchase Announcement** -- The official announcement for the planned purchase of the Warren Property on M Street in Gering will be Jan. 29, 2011.

- e. **Stove Replacement** – The kitchen stove damaged in the fire in November needs to be replaced. The insurance will cover up to \$5,900 for the purchase of an industrial stove. Board directive to purchase a stove for under \$5,900 or more if insurance will cover the cost.
- f. **2011-2012 School Calendar** – The Board reviewed the proposed school calendar with a start date of Sept. 6 and possibly three days off for the Thanksgiving break and full two weeks for Christmas break. The Board will make its final approval pending the completion of the Scottsbluff and Gering calendars.
- g. **Staff Appointments** – Mr. Geary said the staff are all doing well in their current positions and does not foresee any requests to change grade levels. Teacher contracts go out in February and be returned by the March board meeting. The Board will need to consider the hiring of another teacher at the lower grade level to accommodate a large incoming kindergarten class. More discussion will be held in February.

13. Executive Session

Moved by Woodward, seconded by McAndrew, to go into Executive session at 8:52 p.m. to discuss delinquent accounts. Motion passed.

Ayes: Bruner, McCracken, McAndrew, Grote, Umble, Woodward

Nays: None

Moved by Brunner, seconded by Umble, to come out of Executive session at 8:54 p.m. Motion passed.

Ayes: McCracken, McAndrew, Grote, Umble, Woodward, Bruner

Nays: None

Moved by Woodward, seconded by McAndrew, to have Mr. Geary write a letter to the families with delinquent accounts to set up monthly payments to bring their accounts to current. Motion carried.

Ayes: McAndrew, Grote, Umble, Woodward, Bruner, McCracken

Nays: None

- 14. Next Meeting** – The Board agreed to move the meeting ahead one week to Monday, Feb. 7, 2011, 6:30 p.m. due to Valentine’s Day. The prayer circle will continue to meet weekly at 1:30 p.m. on Sundays at the school.

- 15. Adjourn** – With no further business, moved by McAndrew, seconded by Bruner, to adjourn the meeting at 8:56 p.m. Motion passed.

Ayes: Grote, Umble, Woodward, Bruner, McCracken, McAndrew

Nays: None

Kay Grote
Secretary