

**Community Christian School Board
Minutes – July 11, 2011**

The monthly meeting of the Community Christian School Board was held July 11, 2011 at the school. Board Chairman Sean McCracken called the meeting to order at 6:32 p.m. Present: Kay Grote, Sean McCracken, Levi Umble and Kevin Woodward, board members; Administrator Chris Geary, school administrator. Absent: Matt Bruner and Marty McAndrew.

2. Agenda – The agenda was modified to include New Business items d. Hazard Mitigation Plan and e. New Teacher Hire and Old Business item d. Pastor Follow-up. Moved by Grote, seconded by Umble to approve the agenda as amended. Motion carried.

Ayes: Umble, Grote, Woodward, McCracken

Nay: None

Absent: Bruner, McAndrew

3. Pledges - The Pledges of Allegiance to the American and Christian flag were recited.

4. Devotions/Prayer – McCracken led the opening prayer.

5. Secretary's Report – The Board reviewed the minutes of the June 6, 2011 regular board meeting. Additional information was needed to complete the record, which McCracken will provide and Grote will complete. Minutes tabled until the August board meeting.

6. Treasurer's Report – The Board reviewed the Treasurer's report. Geary explained that 5-C has netted \$14,586 income this year, the enchilada fundraiser netted \$43,481, and the cookie dough netted \$20,756. But there have also been over-budget items of maintenance/repair \$8,100, copier \$90 and payroll of \$18,000 bringing the bottom line to \$5,371 over budgeted for the year. After the second installment of grant money from the Yount Foundation, total bottom line will be approximately \$300 in the black. Geary pointed out that the teachers have been given generous raises the past three years and bonuses should continue to be paid, but suggests that only .5 to 1 percent of the 2-3% tuition increase for the 2011-2012 year be used for salary, leaving the balance as an emergency operating fund. Moved by Woodward, seconded by Umble, to approve the Treasurer's report as presented. Motion carried.

Ayes: Grote, Woodward, McCracken, Umble

Nay: None

Absent: Bruner, McAndrew

7. Approval of Bills – The Board reviewed the bills payable. Moved by Umble, seconded by Woodward, to accept the bills payable. Motion carried.

Ayes: Woodward, McCracken, Umble, Grote

Nay: None

Absent: Bruner, McAndrew

8. Administrator's Report – Geary reported that enrollment in the pre-school and lower elementary grades continues to be strong. Enrollment decisions by a couple of 3rd grade families

are pending, McCracken will visit with those families to determine the necessitating of splitting the 3rd grade class and hiring another teacher. Enrollment is not holding as steady in the junior high classes. Jr. High academics, sports and spiritual training continue to be strong and the teachers remain committed to students' spiritual growth through discipleship relationships. Additional teachers, board members and a janitor are needed. Mr. Geary has completed all the state reports for the Nebraska Department of Education and renewed the school subscription for TrendMicro, anti-virus software, and MS Office. 18 reconditioned laptops have been purchased for use in the mobile computer lab. With the purchase of upgraded computers, the older computers may be available for sale to families for a nominal price. Mr. Geary has contacted Randy Meininger, Mark Bohl, Mike Loutzenhizer and Rick Spencer about one-way streets around the school. Mr. Geary and the board will consider their recommendations. The inaugural CCS FUNd Run was held July 19 with 70 runners participating, which was considered a good first-time turnout. Geary and McCracken met with Mr. George Garlick in Curtis, NE about possible contributions to CCS's Raise It Up campaign. They will meet with him again in the fall. The carpet has been torn up in the former computer room in preparation for new carpet and upgrades for the library relocation.

9. Patron's Comments – There were none

10. Committee Reports

a. Policy – No report.

b. Curriculum – McCracken and Grote will meet at noon at the school on July 20 to conduct the annual review of the Bible/Health curriculum with Mr. Cooper and Miss Valdes. Mr. Geary is working on a new HAL (High Ability Learner) curriculum and is working with the teachers and pastors for recommendations on good books to require of HAL students.

c. Finance – Umble and McCracken will finalize the budget for review at the August meeting.

d. Public Relations – Grote coordinated the PR for the recent CCS FUNd run and presented a draft of the proposed sign for the property at Hwy 71/M Street intersection. Modifications were made and she will get the revised draft to Mr. Geary to submit to the sign maker.

11. Old Business

a. Roger Lane-True North Strategies Group-Vision Statement-Donor List – Geary has completed a draft of the Vision Statement for Mr. Lane. Geary McCracken, Umble and Grote submitted a list of at least 10 potential donors for review. The board participated in a brief conference call with Mr. Lane and determined that an in-person meeting/work session will be scheduled with the board to map out the next strategies for fundraising. The board reviewed a list of recommendations from Baker & Associates for funding phases. The board agreed that Phase I will focus on land purchase and site prep; Phase II will include child care, P-K – 8th and multi-purpose room construction; Phase III will be athletic field development and Phase IV additional high school classrooms and campus completion. The board will visit with Stu and Kirk Rusch about building costs.

b. Photography Proposals – Three proposals were submitted for review. Staff recommended On3 Photography. Moved by Grote, seconded by Umble, to accept the bid for school photography services submitted by On3 Photography. Motion carried.

Ayes: McCracken, Umble, Grote, Woodward
 Nay: None
 Absent: Bruner, McAndrew

c. Cookie Dough Prizes – The board discussed other possibilities for cookie dough fundraiser awards and decided to replace the computer prize with either an I-pod or other electronic device. Board members will either solicit prize winners or contribute \$50 towards the prizes.

d. Pastor's service - The board wished to thank Pastor Todd Reed for his spiritual guidance during the past several months. An appreciation card and gift certificate will be given from board members.

12. New Business

a. Bruner Resignation – Board member Matt Bruner submitted a letter of resignation to the board dated June 27. Moved by McCracken, seconded by Umble to accept Matt Bruner's resignation from the CCS school board. Motion carried.

Ayes: Umble, Woodward, McCracken
 Nay: Grote
 Absent: Bruner, McAndrew

b. Election of 2011-2012 Officers – The board currently has five members. School policy states there can be no fewer than five board members. Members would like to have a full board present for officer election. Moved by Umble, seconded by McCracken to table the election of officers until the August board meeting. Motion carried.

Ayes: Grote, Woodward, McCracken, Umble
 Nay: None
 Absent: McAndrew

Board nominations are needed for the 2011-2012 school term. The three-year terms of Grote and Woodward are up in August and there are two additional vacancies to be filled. Nominees need to fill out and submit their applications and testimonies and go through an interview process with the school's Pastoral Committee prior to election by the corporate body in September. Board members suggested potential board candidates Cheri Felkins, Don Lease and Scott Reisig. Others are encouraged to apply.

c. Handbook Revisions – The board reviewed the revisions previously discussed and drafted into the current policy. The board approved of the new revisions. A complete reading will be conducted at the August board meeting and then presented to the corporate body in September for approval.

d. Resolution 2011-1 North Platte NRD Hazard Mitigation Plan – Community Christian School is one of 37 entities included in the recently developed Hazard Mitigation Plan, which outlines specific school and community plans for the preparation for and response to any major hazardous and emergency situations. Each entity is required to adopt the plan before it can be approved by the Federal Emergency Management Agency (FEMA). Moved by Umble, seconded by Woodward, to approve Resolution 2011-1 dated July 11, 2011 for the Hazard Mitigation Plan. Motion carried.

Ayes: Woodward, McCracken, Umble, Grote
 Nay: None
 Absent: McAndrew

e. New Jr. High Teacher – Michelle Stumpf was interviewed for the position of Jr. High KASH/PE teacher and was recommended for the position by the interviewing committee of Mr. Geary, Miss Valdes and Grote. Moved by Grote, seconded by Woodward, to offer a contract to Michelle Stumpf for the position of Jr. High KASH/PE for the 2011-2012 school year. Motion carried.

Ayes: McCracken, Umble, Grote, Woodward
 Nay: None
 Absent: McCracken

13. Executive Session – Moved by Umble, seconded by Woodward, to enter into Executive Session at 8:52 p.m. for the purpose of discussing financial aid. Motion carried.

Ayes: Umble, Grote, Woodward, McCracken
 Nay: None
 Absent: McCracken

Moved by Woodward, seconded by Grote, to come out of Executive Session at 8:56 p.m. with no decisions made. Motion carried.

Ayes: Grote, Woodward, McCracken, Umble
 Nay: None
 Absent: McCracken

An application for financial aid was received from Family #6, but more income information is needed to complete the application. Umble will follow up with the applicant to complete the income information.

14. Next Meeting – Regular Board Meeting – August 8, 2011, 6:30 p.m. at school.

15. Adjourn – With no further business, moved by Woodward, seconded by Grote, to adjourn at 8:58 p.m. Motion carried.

Ayes: Woodward, Bruner, McAndrew, Grote
 Absent: Umble, McCracken
 Nay: None

Kay Grote
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 Board Secretary